Uputa za pristupanje i korištenje Yammera

Yammer je besplatna aplikacija za umrežavanje i privatnu komunikaciju unutar organizacija, a djelatnici Sveučilišta u Rijeci ga mogu korisiti untar Office 365 Microsoft-ovog servisa.

1. Prijavite se s Vašim AAI@EduHr korisničkim imenom i lozinkom na svoj Microsoft Office 365 račun na ovom link-u:

https://login.microsoftonline.com/common/oauth2/authorize?client

2. Nakon što se otvori Office 365 web stranica, kliknite na ikonu u gornjem lijevom kutu (slika ispod lijevo), nakon čega se otvara padajući izbornik. Na dnu padajućeg izbornika odaberite aplikaciju Yammer (slika ispod desno)



3. Zatim se otvara Yammer web sučelje, slično kao na slici ispod

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klikom na *Create group* opciju (slika ispod lijevo) otvara se prozor (slika ispod desno) u kojem dajete ime Vašoj grupi nakon što odaberete opciju **INTERNAL GROUP**.

| ← → C A https://www.yammer.com/ms.uniri.hr/#/home | Create a New Group | | | |
|--|---|--|--|--|
| | INTERNAL GROUP To collaborate with people inside your company. EXTERNAL GROUP To collaborate with people who work at other companies. To collaborate with people who work at other companies. | | | |
| SVEUČILIŠTE U RIJECI GROUPS + Test OF Odjel za fiziku All Company + Create a group % Discover more groups | Group Members + Add people to this group by name or email Who can view conversations and post messages? Public Access: Anyone in this network can view conversations and post Private Access: Only members can view conversations and post List in our network's directory and search results. Create Group | | | |

Na dnu prozora odaberite opciju *Private Access* kako bi samo članovi koje Vi odaberete imali pristup. Klikom na Create Group dovršite postupak stvaranja grupe.

4. Otvara se novi prozor kao na slici ispod. Članove grupe dodajete odabirom ikonice *Add Members* s desne strane prozora, te upisivanjem njihove e-mail adrese.



Više uputa možete naći na linku:

https://support.office.com/en-us/article/sign-in-to-yammer